

**St. Xavier's Catholic College of Engineering
(AUTONOMOUS)
Nagercoil- 629003
Grievance Redressal Committee Meeting-I, 2023-'24**

Date: 09-12-2023

Venue: Board Room

Time: 12.30 pm

Members present: Enclosed

Agenda:

1. To present the minutes of previous meeting and action taken.
2. To review the Grievances received in this period & action taken.
3. Other matters (General Discussion)

The Principal welcomed all the members

Agenda: 1 Minutes of previous meeting & action taken

Sl.No	Minutes	Action taken
1	Lab coats available in our college store are not opting for most of the students. So all standard size coats should be made available.	Standard-sized lab coats are available in college store.
2	Was basin and toilets in MCA and MBA block is not sufficient. No partition and lack of urinals.	MCA class rooms & lab shifted to Block F. For MBA students, existing urinals are adequate. Partition works in between urinals are in process.
3	In Albert Einstein's block ground floor, the gent's toilet for disabled	Already done

	person is under repair and it should be maintained.	
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Agenda 2: Grievances received in this period via Grievance:


A Grievance received about the Maths staff from AI&DS students - Concerned Maths teacher was called with HOD/Maths & Coordinator/ H&Sc and instructed to teach well and to ensure whether the students understood her delivery.


Agenda 3: Other matters (General discussion)

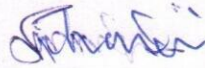
Sl.No	Matters	Action taken
1.	MCA students are requesting to reduce college timings.	Faculties are requested to inform the students about the curriculum & syllabus and need for 8 periods in a day.
2.	Application of lotion and toilet cleaning should be done after each break.	Informed to hygienic supervisor.
3.	College corridors are not clean.	Informed HODs to instruct their attenders to arrange for cleaning web cob & hygienic supervisor for instructing hygienic staff to keep corridors neat.
4.	There is a lack of appropriate hair trimming and beard removal from boys.	HODs and mentors are requested to monitor the same.
5.	After coaching classes in the evening, students reach home late.	Coaching classes are meant for the students who failed in the Internal assessment exam. Once they complete the exam of that


		day, they can leave.
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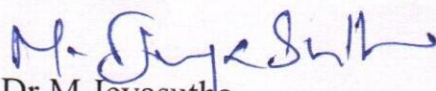
The Principal thanked all the members and the meeting came to an end at 2.30pm.

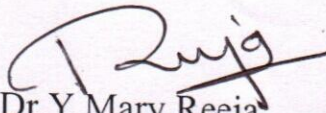

Dr. J. Maheswaran
(Principal)

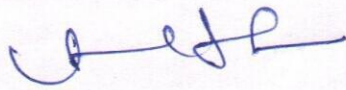

Dr. V. Christus Jayasingh
(Vice Principal)



Dr. A. Suhasini
(AP/H&Sc Secretary)

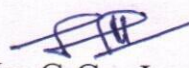

Dr. Jain B Marshal
(AP/EEE Secretary)

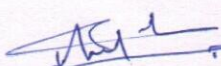

Dr. M. Jeyasutha
(AP/MCA, Member)



Dr. Y. Mary Reeja
(AP/ECE, Member)

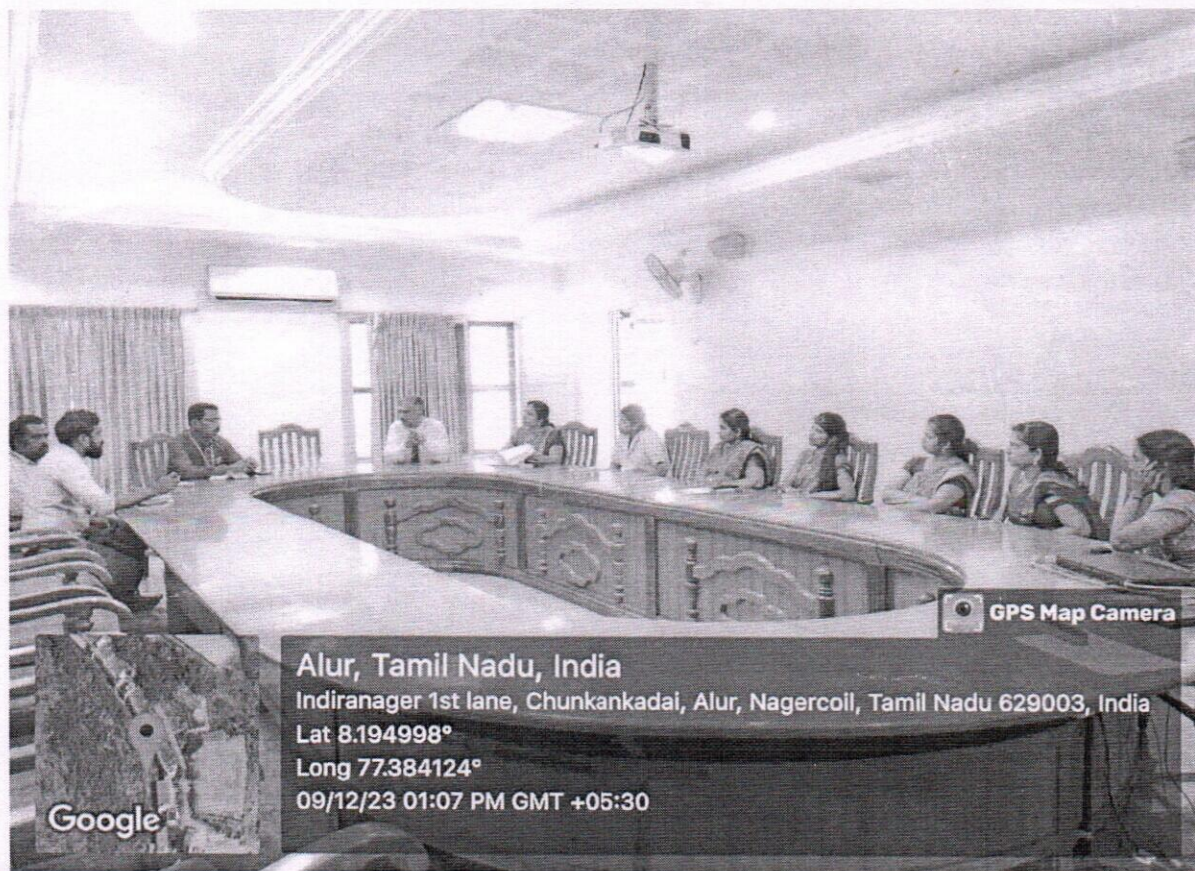
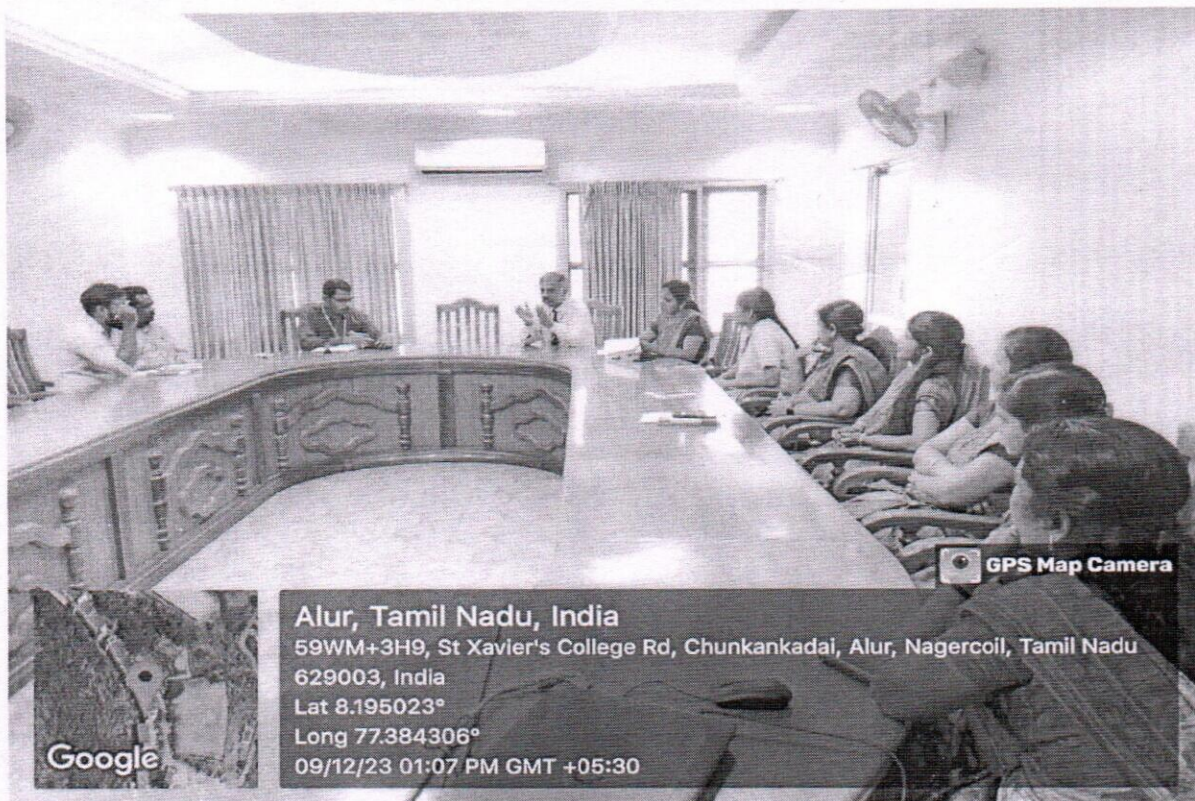

Mr. L. G. Agnel Livingston
(AP/CSE, Member)


Mrs. S. Shiela Balanta
(AP/Civil, Member)


Mrs. G. Geo Jenefer
(AP/IT, Member)


Mr. Anitto Joe Xavier . A
(AP/Mech, Member)


Mrs. S. Josephin Kala
(AP/MBA, Member)





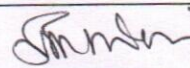
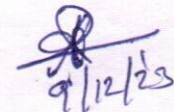
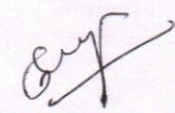

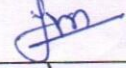
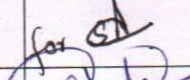
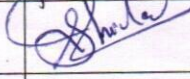

St.Xaviers Catholic College of Engineering


Grievance Cell Meeting


Venue: BOARD ROOM

Time : 12.30 pm

Date : 09-12-2023

S.No	Name	Designation and Dept.	Position	Signature
1.	Dr.J.Maheswaran	Principal	Chair person	
2.	Dr.V.Christus Jayasingh	Vice Principal	Dean, Student Affairs	
3.	Dr.A.Suhasini	AP/Chemistry	Convenor	
4.	Dr.C.Amala Prathiba Janet	AP/ Chemistry ^{Physics}	Member	
5.	Mr.L.G.Agnel Livingston	AP/CSE	Member	
6.	Dr.M.JeyaSutha	AP/MCA	Member	
7.	Dr.Jain B Marshal	AP/EEE	Member	
8.	Dr.Y.Mary Reeja	AP/ECE	Member	
9.	Mrs.Shiela Balanta .S	AP/ Civil	Member	
10.	Mrs.G.GeoJenefer	AP/IT	Member	

11. Mr. Anitto A/P Mech Member For 

12. P.L.Nama Benzilal Estate officer 

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ST.XAVIER'S CATHOLIC COLLEGE OF ENGINEERING
[AUTONOMOUS]
CHUNKANKADAI, NAGERCOIL - 629 003

SXCCE/CIR/PRL/G/111/2023

06.12.2022

CIRCULAR

Sub: SXCCE -Grievance Redressal Committee -meeting- Reg.

Grievance Redressal committee meeting is arranged on 9th December, 2023
at 12:30 pm at Board room.

Agenda:

1. To present the minutes of previous meeting and action taken.
2. To review the Grievances received in this period & action taken.
3. Other matters (General Discussion)

All the members of the committee are requested to attend the meeting
without fail.


6.12.22
PRINCIPAL

To

Members

From

B.Tech AI & DS,
I year boys,
SXCCE.

To

The Management,
SXCCE.

Respected sir,

Sub: Requesting for change maths
teacher - reg.

We need another experienced teacher to
take maths. Our maths teacher teaching is cannot
able to understand. She is not suitable for taking
maths. If we ask any doubts also she will not say
and give and tell ask other students. Her teaching
is very worst. If she is teaching till semester
exam 80% of the boys will fail for maths.
So please change our maths teacher. Please
accept our letter.

Thanking you

Noted down the contents

Concerned Maths Teacher Yours faithfully,
was called with
HOD/maths & Coordinator/ H&Sc

and instructed to

teach well so that students understood well

Date: 30/11/2023

B.Tech AI & DS,
I year Boys.

Shravan
4.12.23.